



# Association of National Park Rangers

## Ranger Rendezvous 41

November 7-11, 2018  
Bowling Green, Kentucky

### Exhibitor Registration Form

The Association of National Park Rangers (ANPR) invites you to exhibit or serve as an event sponsor at the 41st annual Ranger Rendezvous at the Holiday Inn University Plaza in Bowling Green, Kentucky. We expect an attendance of up to 120 National Park Service employees, volunteers, and retirees.

ANPR is a 501(c) (3) non-profit that strives to communicate for, about, and with National Park Service employees of all disciplines. We contribute to the preservation of America’s national treasures by empowering NPS employees through training, networking, and information exchange.

ANPR’s membership is comprised of more than 1,000 individuals who are entrusted with and committed to the care, study, explanation, and protection of the natural, cultural, and recreational resources included in the National Park System. Members reside in all 50 states and represent all divisions of the NPS. They are law enforcement rangers, educators, maintenance workers, historians, interpreters, planners, data managers, and administrative professionals who are passionate about preserving and protecting our country’s incredible heritage and awe-inspiring landscapes. They range from field level employees to park superintendents to regional and national NPS directors.

The Rendezvous agenda consists of presentations and workshops about issues, challenges, and strategies related to the management of America’s national parks. **Exploring New Depths** is the theme of this year’s Rendezvous. The Trade Show is an important part of our programming, as it provides an opportunity for members to learn about new equipment, technology, organizations, and services that can help them succeed in their careers.

# Trade Show Dates: Friday, Nov. 9th - Sunday, Nov. 11th, 2018

## Why Exhibit

### Build Brand Awareness

Gain product exposure and build brand awareness among a well-connected group of public land professionals. Exhibit booths are located in a high-traffic area outside of the Rendezvous meeting rooms. Attendees will flow through exhibit space during the 2+-day showcase.

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### Enhance Product Knowledge and Experience

Program sessions and networking events give you the opportunity to build important connections, develop new ideas, and introduce your product to a diverse audience of National Park Service employees.

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### Gain Recognition

Exhibitor and sponsor information will be included in ANPR's print and web media. Don't miss this opportunity to capture a loyal, engaged audience.

#### **EXHIBIT HALL**

**Set-Up: Friday, November 9th, anytime after noon.**

**Take-Down: Sunday, November 11, after the lunch break.**

#### **Events in the Exhibit Hall** *(all times approximate)*

<b>Friday, November 9</b>	<b>Saturday, November 10</b>	<b>Sunday, November 11</b>
6:00 – 8:00pm, Exhibitors' Reception	10:15 – 10:45am, Coffee Break 2:45 – 3:15pm, Coffee Break	10:15 – 10:45am, Coffee Break

NOTE: Participants will be encouraged to visit the exhibit hall during lunch breaks on Saturday and Sunday.

#### **RENDEZVOUS SCHEDULE**

**Wednesday, November 7:** Board of Directors Meeting. Training Sessions.

**Thursday, November 8:** Keynote Speakers and Breakout Sessions. Coffee Breaks

**Friday, November 9:** Field Trips. Training Session. **Exhibitors' Reception.**

**Saturday, November 10:** Keynote Speakers and Breakout Sessions. Coffee Breaks.

**Sunday, November 11:** Keynote Speakers and breakout Sessions. Coffee Breaks.

*(The hospitality suite will be open every evening after other conference activities have ended.)*

## Booth Registration Includes:

- Pipe/Drape, Draped table and two chairs, basic electric.
- Recognition in four issues of *Ranger* magazine
- Link from ANPR website to your company's website for one year
- Up to two complimentary Exhibitor Registrations per booth
- Opportunity to award door prizes and auction items to participants

### HOTEL INFORMATION

Holiday Inn University Plaza  
1021 Wilkinson Trace  
Bowling Green, KY 42103  
www.hibowlinggreen.com  
1-270-745-0088

The Rendezvous room rate is \$109.00 per night, plus tax, with reference to the rate for the Association of National Park Rangers.

The hotel is approximately an hour and fifteen minutes from either the Nashville Airport or the Louisville Airport.

### CONTACT/SHIPPING INFORMATION

#### **For more information:**

Bill Wade  
Ranger Rendezvous Manager  
[anprtreasurer@gmail.com](mailto:anprtreasurer@gmail.com)

Chris Reinhardt  
ANPR Business Manager  
[anprbusinessmanager@gmail.com](mailto:anprbusinessmanager@gmail.com)

#### **Shipping Information:**

(To arrive no earlier than Monday, Nov. 5)  
Holiday Inn University Plaza  
Association of National Park Rangers Attn:  
[Your Name]  
1021 Wilkinson Trace  
Bowling Green, KY 42103  
(Return shipping requires pre-paid labels.)

## Registration

To ensure that we have the information that we need to best serve you, please register online at [link] or fill out the form below. If you have any questions, contact us by email at [anprtreasurer@gmail.com](mailto:anprtreasurer@gmail.com).

*(Please list information as it should appear on badges.)*

Company \_\_\_\_\_ Email \_\_\_\_\_

Name(s) \_\_\_\_\_ Website \_\_\_\_\_

\_\_\_\_\_ Contact \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Fax \_\_\_\_\_

## **Select Your Booth**

\_\_\_ Single Booth, \$350 (\$275 through 8/31/2018)

\_\_\_ Double Booth, \$550 (\$425 through 8/31/2018)

(Booths include pipe/drape, 1-8' table with tablecloth and skirt, 2 chairs, a wastebasket and basic electric.)

\_\_\_ Single NPS Collector Table (ANPR Member), \$75

\_\_\_ Double NPS Collector Table (ANPR Member), \$150

(Note, tables include tablecloth, skirting and basic electric and extension cord)

## **Add a Sponsorship**

We have designed sponsorship opportunities to bring your company visibility at levels every marketing budget can support. We will work with you to create a sponsorship opportunity tailored to your needs. Sponsorships can either be exclusive or shared. Contact [jwbillwade@gmail.com](mailto:jwbillwade@gmail.com) for more information.

### **Sponsorship Includes:**

- Recognition in conference program
- Logo placement on signs for sponsored event
- Logo and link on ANPR's website for one year
- Two Rendezvous registrations (\$500 level or higher)

### **Sponsorship Levels Available:**

\_\_\_ Century, Evening Reception, 1@\$3000

\_\_\_ Training Sessions, 4@\$350 each

\_\_\_ Arrowhead, Field Trip, 1@\$1000

\_\_\_ Hospitality Suite, 4 nights @\$200 each

\_\_\_ Bison, Coffee Breaks, 3@\$500 each

\_\_\_ Info in Registration Packet, \$75

### **Payment Information:**

*(Booth is not reserved without payment in full. Early registration discounts end COB, September 1, 2018. Registration ends October 19, 2018; or when all booths are sold. )*

Total Payment = \_\_\_\_\_

\_\_\_ Check (payable to ANPR; please send checks to: ANPR Business Office, P.O. Box 151432, Alexandria, VA 22315)

\_\_\_ Credit Card (If you would like to pay by credit card, please register online at [www.anpr.org](http://www.anpr.org).)

# **Rules and Regulations Governing Use and Space by Exhibitors**

In our effort to be more environmentally conscious, confirmation of your registration will only be sent via e-mail. Early registration payment (discounted rate) must be received by COB September 1, 2018. Regular registration payment is due by Oct. 19, 2018.

## **1. Qualifications**

The Rendezvous has an objective of advancement of the ranger profession and the education of participants to relevant knowledge and equipment. The conference management team of ANPR will determine which applicants are qualified to serve the objective as exhibitors. ANPR reserves the right to prohibit display of any article that, in its opinion, is not in keeping with the nature and character of the Rendezvous or not in harmony with other exhibits and the decoration of the exhibit area.

## **2. Selection of Space**

Exhibitors will be allocated space as available. Exhibit space is assigned in the order of receipt of the registration forms accompanied with full payment. Whenever possible, special requests of the exhibitor will be considered in assigning space. No exhibitor may assign or sublet the whole or any part of the allotted space. Final allocation of exhibit space will be made by the ANPR exhibits coordinator. ANPR also reserves the right to relocate or rearrange the floor plan.

## **3. Exhibit Space and Cost**

All booths will be assigned prior to set up and will include one draped table and two chairs. If no table is required, cost remains the same. Full payment of exhibit space must be accompanied with the signed exhibit registration form by Oct. 19, 2018 (Sep. 1, 2018, for early registration discount). Under no circumstances will an exhibitor be allowed to install an exhibit unless full payment has been made to ANPR.

## **4. Cancellation**

If an exhibitor must cancel, ANPR will refund 50 percent of the exhibitor's contract obligations before Oct. 1, 2018. No refunds will be given after Oct. 19, 2018. Notices and requests for refunds should be sent via e-mail to [anprtreasurer@gmail.com](mailto:anprtreasurer@gmail.com)

## **5. Exhibit Hall Hours**

Exhibits must be set up by 5:00 p.m. on November 9. Dismantling of displays must not begin until 1:00p.m. on Nov. 11. Exhibits must be removed no later than 5 p.m. Nov. 11. There will be no smoking in the exhibit area. Exhibitors displaying audio or video products are requested to keep noise levels at a minimum.

## **6. Decorations**

Exhibitors may provide their own table covering and other decorations as needed. Nothing shall be posted on, tacked, nailed, screwed or otherwise attached to columns, walls, floors or other parts of the building.

## **7. Security**

The Exhibit Hall is open to Rendezvous attendees at all times. A locked room is available for overnight storage of exhibit materials, if needed.

## **8. Liabilities and Insurance**

Exhibitors agree to protect and keep the Association of National Park Rangers (ANPR) and the Holiday Inn University Plaza forever harmless from any damage or charges imposed for violations of any law or ordinance, whether occasioned by negligence of the exhibitor or those holding under the exhibitor, as well as to strictly comply with the applicable terms and conditions contained in the agreement between ANPR and the Holiday Inn, University Plaza regarding the exhibition premises; and further, each exhibitor shall at all times protect, indemnify and save and keep harmless the ANPR and the Holiday Inn, University Plaza against and from all loss, cost damage, liability or expense from, or out of, or by reason of any accidents or other occurrence to anyone, including the exhibitor, its agents, employees and business invitee, which arises from, or out of, or by any part thereof. All exhibitors shall insure themselves, at their own expense, against property loss or damage and against liability for personal property.

I hereby acknowledge receipt of, and agree to comply with, the Association of National Park Rangers' Rules and Regulations governing Use and Space by Exhibitors.

Signature \_\_\_\_\_ Date \_\_\_\_\_