

# MINUTES: ANPR BOD Meeting



Link to Zoom:

**Please note: Board members are expected to enter new business and BOD member reports at least seven days prior to the BOD meeting so that other members can consider information, issues and proposed actions prior to the meeting.**

**Date of Meeting: Mar 26, 2024**

**Time Meeting Called to Order: 5:33 PM PDT**

**Meeting called to order by: Mossman**

## Attendance:

BOD Member	Present or Absent
● Rick Mossman, President	● Present
● Demmy Vigil, Secretary	● Present
● Rick Harwell, Treasurer	● Present
● Lauren DeGennaro, Strategic Planning	● Present
● Mike Pflaum, Government Affairs	● Absent (excused)
● Rae Emerson, Education and Training	● Present
● Max Farley, Professional Issues	● Absent (excused)
● Shannon Wilson, Membership Services	● Present
● Troy Hunt, Seasonal Perspectives	● Present
● Greta Ketchner, Internal Communications	● Present
● Wendy Lauritzen, Fundraising Activities	● Absent (unexcused)
● Bill Wade, Executive Director (non-voting)	● Present
● Melissa DeVaughn, Business Manager (non-voting)	● Present

- Others Present: JT Townsend

## Approval of minutes from last meeting:

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Link: [https://docs.google.com/document/d/1REDS6YwYtPyqzUdwoSN6LFMt\\_PAr0xBK/edit](https://docs.google.com/document/d/1REDS6YwYtPyqzUdwoSN6LFMt_PAr0xBK/edit)

- Motion to Approve by:Rick Harwell
- Second by:Shannon
- Discussion: None
- Vote: Unanimous

## Business carried forward from previous meeting(s):

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- [Mossman]: Appointment of BOD Member for Professional Issues: *Max Farley has accepted the remainder of the role.*
- [WADE] - Motion needed to rescind BOD action from last meeting to revise by-laws to establish a category for Honorary Life Member. By-laws review shows we already have a category for Honorary Member, and once an honorary member, one is an honorary member for life. Banks informed that he can move forward with his plan to confer honorary membership status on Betty Soskin and associated media notifications. *Shannon moved to rescind, Troy seconded, no discussion, passed unanimously.*
- [Mossman]: ANPR Citizens Award: *No progress this past month*
- [DeGennaro]: Status of PIO: *Jonathan has sent an email to Bill Lang to see if he is still interested in the position. Bill said there may be a second applicant that he will try to find the contact information for.*

## New Business:

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- [Wade] - Approve ANPR FY2025 Budget: Budget (revised version) was distributed to the BOD for review and approval. *Motion to approve needed. Rick H. made a motion to approve the 2024-2025 (April 1, 2024-March 31, 2025) budget, Lauren seconded. Discussion: Bill said it isn't ideal and too much trouble with IRS forms, so works. Vote: Passed unanimously*
- [Wade] - BOD preference for proposals for RR48 2025: Analysis of proposals so far received was distributed to the BOD. Discussion: *Bill requests some input from the board. Rick. H. said the Kentucky site is a bit tired and he would not recommend it. Shannon said she thinks the WV state parks are fairly nice, or one of the more urban ones because of the amenities, which will be better/airport adjacent. Rae said in her experience, transportation is important. Lauren said leaning toward Charlotte would be her pick. Bill will be looking at WV State Parks and Charlotte.*
- IRF Dues(Mossman) Paid
- IRF scholarships(Mossman) Email sent by. Applications should be sent to Bill (until Meg gets back in the States.)

## Reports (Progress on Annual Work Plan and other activities):

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- President:
  - I have appointed Max Farley as the new professional Issues board member and he has accepted.
  - WRC received over 200 presentation requests. We should find out in mid-April if ours was accepted. Ours is being reviewed with others.
  - The Cruise ship committee accepted and approved more cruise ship requests. 13 applications for Cruise Ship have been submitted and are looking good.

- I am looking for Rendezvous t-shirts back to the beginning for use in making a quilt or quilts for the Super raffle. Contact Rick for the list of years we're looking for.
- I would like to mention to the membership committee a couple of phone calls I had recently concerning membership input from the field.
- Person came to Rick about the angst from protection rangers about ANPR regarding the 0025 series verses 1800 series review many years back and apparently the angst has continued with some individuals. There is a lot of history about this issue but if there is anything we can do to help the situation send requests to Rick. Very old Ranger magazines discussed the 0025 v 1800 series.
- Secretary:
  - Demmy back from extended leave.
- Treasurer:
  - I have reviewed the financials (Budget vs Actual, Profit/Loss detail, Balance Sheet Detail) provided by Bill including and found no discrepancies.
  - I encourage folks to donate to the Ranger Museum Fund so we can receive the \$10,000 match from our donor.
- Strategic Planning:
  - Nothing to report. I'll need to schedule time with Shannon and Rick to finalize the 2024 Work Plan.
- Professional Issues:
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- Government Affairs:
  - Researched for and drafted article for Ranger Magazine on the proposed "Equal COLA Act" to allow FERS retirees to have the same COLA as CSRS employees
  - Participated in Yount Lifetime Achievement Award committee zoom meeting
  - Participated in Ranger Rendezvous planning group zoom meeting
  - Arranged for Logo for RR47
  - Requested support for RR47 from three different park partners, so far one response that included a \$500 donation. Other responses pending.
  - Made contact with numerous possible presenters for RR47, some now confirmed and others pending or under consideration.
  - Prepared DRAFT RR47 Field Trip Outlines (2)
- Membership Services:
  - Nothing new
- Seasonal Perspectives:
  - No updates at this time
- Internal Communications:
  - Outreach letter ready for review to send out. Feel free to add any edits, I'm also open to having a conversation about it. (Will send this to Melissa and Mike).
  - Continuing with the newsletter- will be emphasizing the spring fundraiser on social media this upcoming month.
  - We had an inquiry on social media for Ranger Magazine Volume 26, number 1 winter 2009 and 2010 edition. If anyone has hard copies of this, someone is looking for it.
- Education and Training:

- Manage training and education: Continuing with RR47 workshop offerings - made contact with numerous possible workshop facilitators/instructors for RR47, none confirmed and others under consideration. Newsletter article for potential workshops and additional suggestions including a facilitator/instructor. Targeting end of April for final list.
- Manage mentoring program: new mentor-mentee partnership; averaging one every month. Continuing to reach out to mentors.
- Community outreach: 2025 offer for tabling event at National Cherry Blossom Festival sometime in March or April (timing - peak cherry tree blooming dependent). Tabling held on NPS site - National Mall and Memorial Parks. Tables, chairs, tent covering are provided. Event draws thousands of visitors. Site has 230 park employees. There are ANPR members in the area. Would need to get ANPR material to site.
- Use of technology in education: Newsletter article soliciting program ideas/presentations/ facilitators for 60 -90 minutes using digital format - Zoom.
- Fundraising Activities:
  - No Report
- Executive Director and RR Manager:
  - Manage budget for FY2025: Budget submitted for approval. Melissa has very generously offered to manage the super raffle in the absence of input from Wendy Lauritzen.
  - Manage finances for ANPR: February financials sent to BOD. Worked with Harwell on the finances and Quickbooks.
  - Manage RR47 in Rapid City, SD: Management team meeting monthly now. Presenter applications are now being accepted. Pflaum, Wilson and Richards are moving ahead with the RR program.
  - Sign contract for venue for RR48: Analysis of proposals received sent to BOD for review and expression of preference for moving forward.
  - Seek venues for RR49 and RR50: No specific action so far.
  - Develop and manage contracts for Business Manager/Ranger Editor for FY2025: Contracts for Melissa have been reviewed and signed and will be effective Apr 1, 2024 .
  - Manage ANPR/Royal Caribbean cruise program: Still some openings, but getting close to deadlines for the earlier cruise dates. Thirteen cruises have been booked by ANPR members.
  - Melissa is Managing ANPR Super Raffle program: Plan to open for ticket purchase by May 15, 2024 . All BOD should look at significant contributions for the Super Raffle.
- Business Manager and *Ranger* Editor:
  - I did not make any progress on my *Ranger* editor goals as far as strategic planning, as mid-February/mid-March is a busy production month. April will be more conducive to spending time on my goals of improving planning and getting the (an) editorial board to engage.
  - We have had two posts on the website in March, and I had hoped to have four posts – one per week. This content comes from members, so please send me items to list and I will do so. I have had to press releases submitted by the Board.

- Assist with planning of RR: I'm helping out and on task with this goal, opening up registration three months early, creating the welcome letter, writing content for the magazine and working on the Super Raffle.
- I have an article in *Ranger* asking for membership directory buyin, and I hope it will help me reach this goal as well.
- Committees and Task Groups:
  - International Liaison (Weesner): Meg has distributed the plan to take applications for WRC scholarships and the committee to review them and make selections. Information will be included in the member newsletter and posted on social media.
  - Ranger Museum (Mossman): looking forward to the article about the Museum and looking for donations to the Museum exhibits. Paul Anderson is leading the fundraising effort of \$200K. Currently \$1.3K has been collected so far.
  - Yount Award (Townsend):
    - [Wade]: A Yount bust we ordered (to be "on hand") was shipped to my house in Marana by Art Castings of Colorado, and has been received, pending any decision about when to award it. JT Townsend is doing an update to the narrative and application process. This is a "Lifetime Achievement " award not an annual award. Would be relevant to know what other national awards exist to know which one is most appropriate to nominate people to. Discussion about all/any NPS disciplines being able to apply because all employees are "Rangers" in the spirit of rangers and maybe Public Service. NPS does not do a Lifetime Achievement award. There are Freeman Tilden Award (interp), Crystal Owl Award for Education (L&D), NPCA Mather Award, Harry Yount Award, others?
  - Investment (Wade): "Re-balancing" the allocations in the account has taken place to meet the approved Investment Policy Statement.

### Announcements:

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- Fundraising? How is Wendy Lauritzen doing? Can we help split up her work while she is out of commission or help with a committee to help her? Her term ends Dec 2025.
- For SuperRaffle items ask for donations and if you need an official letter ask Bill or Melissa for that. SuperRaffle should be big items, valuable items.

### Adjournment and next meeting:

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- Time Meeting Adjourned: 6:53 PT.
- Next Meeting (Date and Time): April 23, 2024