

Association of National Park Rangers Board of Directors Meeting Minutes

October 23, 2018

8:30 pm ET/7:30 PM CT/6:30 pm MT/5:30 pm PT/AZ

Conference Call

- Phone number: 641-715-3200
 - Password: 873615#
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01/21/19 – Secretary’s note:

Jamie served as interim secretary and has not been able to locate her notes.

The BoD did have a call and Jan, Bill, Chris and Jamie were in attendance – it is unknown who else was on the call. It is unknown if the September 2018 minutes were approved.

The call focused on Ranger Rendezvous planning. No major decisions were made.

If the notes are located, a revised draft of the minutes will be completed for the board’s review and approval.

----- AGENDA TOPICS -----

Attendance (Marin)

- Members Present:
- Members Absent:

Approval of Minutes of September 25, 2018 (President):

Reports:

- President:
- Secretary:
 - Reminder: draft RR41 board meeting agenda available on Google Drive for your additions!
- Treasurer: Financials for September were distributed.
- Business Manager:

Old Business:

- Appoint RR2019 Management Team/Establish location!
 - Review Seattle-Tacoma [bids from Helmsbriscoe](#)
 - Review [Fresno-Merced bids from Helmsbriscoe](#) (this is a new set of quotes for a new location)
 - NOTE: coordination needed between what Helmsbriscoe is doing and what Scot McElveen is doing to avoid duplication/overlap.
- Soliciting ideas for RR41 board meeting topics (Jonathan started this thread):
 - We should discuss priorities for our meeting so that we make good use of our time
 - Jonathan would like to discuss strategic priorities
 - Conversation on long-term goals for ANPR
 - Determine short-term goals for ANPR
 - Determine accomplishments for previous year to inform members
 - What are the other priority issues we should plan to discuss?
 - Resolution of incorporation and registration for foreign incorporation issues
 - Resolve issues with website and improvement in communications with members
 - Service contracts with contractors (Ann, Sherry and Chris)
 - Actions needed to assure that membership database is accurate
 - Actions needed to increase membership
 - Process to provide more effective internal communications by BOD (Google Docs or something else); and accurate archiving of information needed for future
 - Where are all the historical records for ANPR - need for location and consolidation.
- Status Report on RR41 (Bill and Jamie)
 - Discount registration extended to September 29
 - BOD members need to register and make room reservations (room block at hotel expires on October 7 - after that rooms at regular hotel rate)
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- Identify needs for policies/procedures for governing ANPR
- Appoint ANPR liaison to International Ranger Federation (Jan)
- Discuss Seasonal Time bill and/or changes to seasonal hiring (Jonathan)
- Status of review of strategic planning framework (Jonathan)
- Status of bringing membership database up to date (Chris)
- Tabled from earlier meetings:
 - Develop service contracts for Business Manager (Reinhardt), Ranger Magazine Editor (Allen) and Designer (Albrecht)
 - Interim contracts signed for Albrecht and Reinhardt. Allen contract needs to be discussed at RR BOD meeting.

New Business:

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Member or Committee Reports (not covered under Old/New Business):

- Education and Training (Kayla):
- Fundraising (Nick):
- Internal Communications (Elsa):
- Membership Services (Kate)
- Professional Issues (Jamie):
- Seasonal Perspectives (Will):
- Special Concerns (Ben):
- Strategic Planning (Jonathan):
 - Please continue to add your input to the [Draft Strategic Plan](#)

Adjourn: (Time)

See you at Ranger Rendezvous in Bowling Green!