

Association of National Park Rangers Board of Directors Meeting Minutes

November 27, 2018

8:30 pm ET/7:30 PM CT/6:30 pm MT(and AZ)/5:30 pm PT

Conference Call

- Phone number: 641-715-3200
 - Password: 873615#
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----- AGENDA TOPICS -----

Attendance (Marin)

- Members Present: Jan, Chris, Marin, Jonathan, Elsa, Will
- Members Absent: Bill, Kayla, Kate, Jamie, Ben, Nick

Approval of Minutes of October 23, 2018 (President): Not available at this time (see below)

Reports:

- President: hoping for David Vela confirmation by early January
 - Dec 3rd - uniform site due to open
- Secretary: sent to Ann for next Ranger mag - highlights of RR board meeting and notes from Jan's report to the association
 - Need Oct 23rd board call notes from Jamie
 - Need to complete notes from each RR board meeting and send out to board for review
- Treasurer: N/A
- Business Manager: Working on options for new website. Bought a web host on Cyber Monday from the company Chris uses for his own projects. \$3/month for 36 months = \$108. This compares to the \$160/month we're paying now. Expected deliverables would be getting a site set up with integrated payment processing for Membership, Rendezvous Registration, and Variable Rate Donations. Chris is going to need a bit of help with some graphic work as well. Via email, Jan and Bill approved Chris' initial budget request of \$750 for this project. The goal is to begin a transition period to new site in mid to late January as most membership renewals happen on or around December 31.

Old Business:

- RR2018 After Action Review synopsis
 - Financials show we ended up \$3,500 in the hole from RR
 - Bill sent out draft AAR notes via email for review

- RR2019 management team and location
 - Need to settle on venue! Bill, Jonathan, and Chris will be traveling to review venues ASAP. Unsure if the goal is to return with a signed contract in hand.
 - Team position appointments
 - Any volunteers identified in Bowling Green? Jennifer Hood, Lauren DeVore
 - Rendezvous Coordinator –
 - Rendezvous Apprentice –
 - Program Coordinator – Wendy Lauritzen has volunteered
- Interim contracts are signed for Sherry (Design) and Chris (Business Manager). Still need to finalize contract for Ann (Editor). Jan is suggesting that we should not pay for Ann to attend RR – the cost/benefit ratio is not there. Perhaps the Supernauts can be tasked with RR edition content – articles and photos.
- Discuss Seasonal Time bill and/or changes to seasonal hiring (Jonathan) – announcements on USAJobs are being put out as region-wide instead of park specific this year.
- Jonathan suggests that we partner with SCA to share their info on our social media. We could share the training materials Jonathan, Kayla, and Ken put together.

New Business:

- Timeframe for nominations/elections – bylaws have timeframe that is very tight given how late RR was this year. Chris and Marin will get together quickly to make and go forth with a plan.
- Elections - because we do not have a privacy statement that membership can agree to (or not), Chris is not comfortable asking a 3rd party to run the elections. Suggestion made to go with old fashioned mail-in elections.
- Names of nominees – one for president (Tim Moore), one for membership services (Jeanette Meleen), and nobody for fundraising.
- Editorial advisor appointment – no one at RR expressed interest.
- Appoint ANPR liaison to International Ranger Federation (Jan) – Rebecca Harriett has volunteered – Jan will appoint her. Several younger members also expressed interest - Jan will discuss with Rebecca thoughts on having one as an apprentice
- Funding plan for Nepal WRC scholarships – Jamie discussing with Bruce, Meg, etc.
- Training offerings - Jonathan working with Kayla and Ken Bigley on training curriculum targeting newer employees.
- Internal communications – archives project - Jonathan has been in communication with CSU and has received a reply that CSU is interested in this project. Jonathan will send CSU's instructions to Jan for review.
- We will put a call out for historical records to be sent to CSU once we understand the procedure.
- Internal communications - reorganization of ANPR Google Drive to make it more user friendly – Jonathan will then send to Marin for review. Suggestion – include a 'how to' info sheet for future users.
- Reminder – we gave Jonathan and Ben power to send out Seasonal Time Bill letter to Congress members with Jan's signature.

- NO QUORUM – DID NOT DISCUSS - Bylaw Update for Article IV, Section C (Chris)
 - 3. For the distinct purpose of allowing the Board of Directors to determine the number of votes which constitute a membership majority necessary for passage of any measure related to Article XVI the following procedures are to be established:
 - a. Annual Members: will be granted their right to vote in elections related to Article XVI by nature of their renewing payment to the Association on the annual basis thus constituting an active membership.
 - b. Life Members: will be granted the right to vote in elections related to Article XVI by incurring some means of contact with the Association, specifically the Business Manager, in the 24 months prior to the election being called. After the passage of 24 months, the member will still be considered a life member of the Association, however they will be removed from the pool of total members until such a time that they re-establish communication thereby reducing the number of votes needed to constitute a membership majority. It shall be the duty of the Business Manager to track these communications so that a reliable number may be produced for the Board of Directors at such a time that a membership majority vote is required.
 - i. A means of contact may be defined but is not limited to attendance at Ranger Rendezvous, an increase in the member's Life Century standing, sitting on the board of directors, communicating with the business manager via email, text, phone, mail etc., or any other method that could reasonably be construed as participation in the Association.

Member or Committee Reports (not covered under Old/New Business):

- Internal Communications (Elsa): Added a folder in Google Drive with her RR photos – encourages others to add theirs to the same folder
- Strategic Planning (Jonathan):
 - Please continue to add your input to the [Draft Strategic Plan](#)
 - Recently read a 2014 Bill Sanders article in Ranger magazine re strategic planning – will forward to the board

Adjourn: 7:20 pm

Next meeting: Tuesday, December 11th.